

# RECORD OF PROCEEDINGS CONCORD TOWNSHIP BOARD OF TRUSTEES

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

December 8, 2021

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Held

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## Call to Order and Roll Call

The Concord Township Board of Trustees met in regular session on Wednesday, December 8, 2021 at 7:00 p.m. at the Concord Township Community Building, 6385 Home Road, Delaware, Ohio. Chairman Bart Johnson called the meeting to order and the roll was called; attending were Trustees Bart Johnson, Joe Garrett, and Jason Haney. Other staff in attendance were Zoning Inspector Ric Irvine, Fire Chief Todd Cooper, Road Supervisor Nathan Wilgus, and Fiscal Officer Jill Davis.

## Approval of Minutes

- Mr. Haney moved and Mr. Garrett seconded to approve the minutes of the November 24, 2021 meeting. Vote: Haney-yes, Garrett-yes, Johnson-yes. Motion passed.
- Mr. Garrett moved and Mr. Johnson seconded to approve the minutes of the November 19, 2021 special meeting. Vote: Haney-abstain, Garrett-yes, Johnson-yes. Motion passed.

## Financials

Trustee Johnson certified Fiscal Officer Davis provided the current financial reports of the township, and there is money in the treasury to pay bills. The current Cash Summary by Fund report is below.

- General Fund	\$7,735,319.05
- Special Revenue Funds	<u>\$2,905,726.42</u>
- Total All Funds	\$10,641,045.47

- Mr. Haney moved and Mr. Garrett seconded to approve pending purchase orders, warrants, and vouchers #150-159, 115802-115837, except #115822, all totaling \$822,082.97. Vote: Haney-yes, Garrett-yes, Johnson-yes. Motion passed.

- Mr. Haney moved and Mr. Johnson seconded to approve pending warrant #115822. Vote: Haney-yes, Garrett-abstain, Johnson-yes. Motion passed.

## Zoning Department

- Mr. Irvine reported four permits have been issued since the last meeting.
- The Zoning Commission met on the Clarkshaw Road rezoning application. The applicant requested 1.85 units per acre density, and was asked to readjust the proposed development to the township's zoning code 1.5 density level. The meeting was continued to January 18, 2022.
- The landscaping text amendment was continued until December 21, 2021. The Zoning Commission will act on the amendment, then it will be reviewed by Regional Planning and the Board of Trustees in January.

- The Board of Zoning Appeals will meet to review two cases at the end of the month. Both cases are for accessory building setbacks.

- A violation notice was sent Monday for a project on Mills Road.

- The ASCPA is considering use of two large buildings on US42 for animals for about 6-8 months (previously Gannon property). The zoning use of B-2 to PCD is being reviewed.

## Road / Maintenance Department

- A chain will be placed across the park driveway leading back to the soccer fields for the winter.
- Some of the Welcome to Concord Township signs need replaced.
- Road right-of-way in Scioto Reserve was confirmed at sixty feet, so tree trimming can begin as soon as holiday lights are removed. Residents will be notified.
- The new dump truck from Dexter was picked up and used for spreading salt today. It still needs the vibrator and tarp installed, along with greasing system at a later date.
- Ditch maintenance has started, and many driveway pipes have failed. Discussion was held on the township's driveway pipe replacement policy. Current pricing will be estimated.

## Old Business

- The attorney handling the Bloom Township/Stark County Litigation group case against OPEC-Healthcare Cooperative from 2017, of which Concord Township is a part, is changing law firms. Motion was made by Mr. Johnson and seconded by Mr. Haney to continue using attorney Paul-Michael LaFayette to represent the township in the OPEC-HC litigation from 2017. Vote: Haney-yes, Garrett-yes, Johnson-yes. Motion passed.

- Trash pickup issues with Republic Waste were discussed: low on drivers, hours restricted, Delaware transfer station unavailable, trash and recycling being missed, promised pickups not

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occurring. Per Trustee Haney all trash pickups will be caught up by this Friday. It was noted Waste Management and Rumpke have requested a copy of the new trash bid.

## Fire Department

- Mr. Haney moved and Mr. Garrett seconded to approve the 2022 mutual aid contract with Washington Township. Vote: Haney-yes, Garrett-yes, Johnson-yes. Motion passed.
- The proposed Fire Union Contract for January 2022-December 2024 was reviewed by the Trustees with Chief Cooper, Lieutenant Held and Firefighter Ernsberger.
- A \$1,000 donation was received by the fire department from a resident.

## Fiscal Officer / Correspondence

- The next meeting is scheduled for December 29, 2021 at 9:00 a.m.
- The signed renewal lease for Concord Community Church was received for Nov 2021-Oct 2022.
- Fiscal Officer trainings were attended on December 4, 2021 (4.5 hours) and December 6, 2021 (7 hours).
- Mr. Johnson moved and Mr. Garrett seconded to renew 2022 HRA program levels the same as 2021 (\$5,000 individual, \$10,000 family). Vote: Haney-yes, Garrett-yes, Johnson-yes. Motion passed.
- The dental renewal contract was reviewed and signed.
- Notice was received from the County Engineer's Office about a change to ODOT's mileage data program. Small fluctuations in annual road mileage may occur. Certification form will be sent to the township in January.
- Ohio Township Association annual conference schedule was distributed.
- The Fiscal Officer will be out of the office until Tuesday.

## Adjournment

With no further business, Mr. Garrett moved and Mr. Haney seconded to adjourn. Vote: Haney-yes, Garrett-yes, Johnson-yes. Meeting adjourned.

## ATTEST

  
Fiscal Officer, Jill Davis

## BOARD OF TRUSTEES

  
Bart Johnson

  
Joe Garrett

  
Jason Haney

Concord Township Trustee Meeting

December 8, 2021

Roll Call

Approve Minutes

Public Input

Pay Bills

I would like to certify the fiscal officer has provided us with financial statements.

I need a motion to approve purchase orders, pending warrants and pay bills.

Zoning Inspector Report

Road Department update

Old Business

Stark Count Litigation\_law firm change

New Business

Fire Chief

Fire Contract

Fiscal Officer

Adjourn

CONCORD TOWNSHIP, DELAWARE COUNTY

Cash Summary by Fund

December 2021

12/8/2021 3:30:23 PM  
UAN v2021.3

Fund #	Fund Name	Fund Balance 12/1/2021	Fund Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 12/31/2021	Non-Pooled Balance	Pooled Balance
1000	General	\$7,727,724.31	\$0.00	\$24,797.49	\$0.00	\$0.00	\$7,752,521.80	\$17,202.75	\$0.00	\$0.00	\$7,735,319.05	\$0.00	\$7,735,319.05
2011	Motor Vehicle License Tax	\$23,828.95	\$0.00	\$2.78	\$0.00	\$0.00	\$23,831.73	\$0.00	\$0.00	\$0.00	\$23,831.73	\$0.00	\$23,831.73
2021	Gasoline Tax	\$125,398.05	\$0.00	\$14.39	\$0.00	\$0.00	\$125,412.44	\$23,632.89	\$0.00	\$0.00	\$101,779.55	\$0.00	\$101,779.55
2031	Road and Bridge	\$1,486,803.96	\$0.00	\$1,425.00	\$0.00	\$0.00	\$1,488,228.96	\$638,944.02	\$0.00	\$0.00	\$849,284.94	\$0.00	\$849,284.94
2041	Cemetery	\$20,809.14	\$0.00	\$0.00	\$0.00	\$0.00	\$20,809.14	\$119.32	\$0.00	\$0.00	\$20,689.82	\$0.00	\$20,689.82
2111	Fire District	\$1,362,813.20	\$0.00	\$381.16	\$0.00	\$0.00	\$1,363,194.36	\$78,880.41	\$0.00	\$0.00	\$1,284,313.95	\$0.00	\$1,284,313.95
2231	Permissive Motor Vehicle License Tax	\$68,612.69	\$0.00	\$8.00	\$0.00	\$0.00	\$68,620.69	\$25,000.00	\$0.00	\$0.00	\$43,620.69	\$0.00	\$43,620.69
2273	American Rescue Plan Act (ARP)	\$582,137.79	\$0.00	\$67.95	\$0.00	\$0.00	\$582,205.74	\$0.00	\$0.00	\$0.00	\$582,205.74	\$0.00	\$582,205.74
Report Total:		\$11,398,128.09	\$0.00	\$26,696.77	\$0.00	\$0.00	\$11,424,824.86	\$783,779.39	\$0.00	\$0.00	\$10,641,045.47	\$0.00	\$10,641,045.47

Last reconciled to bank: 10/31/2021 – Total other adjusting factors: \$0.00

**Payment Listing**

11/25/2021 to 12/8/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status	
150-2021	11/30/2021	11/30/2021	CH	PNC BANK	\$269.58	0	
	Purpose:	FIRE DEPT FRIG REPAIR & BUS CARDS					
151-2021	11/30/2021	11/30/2021	CH	OHIO BUREAU OF WORKERS' COMPENSA	\$38,034.00	0	
	Purpose:	WORK COMP PREMIUM 2022					
152-2021	12/03/2021	12/03/2021	CH	HR BUTLER, LLC	\$487.59	0	
	Purpose:	PAYROLL PROCESSING FEES					
153-2021	12/03/2021	12/03/2021	CH	HR BUTLER, LLC	\$3,405.07	0	
	Purpose:	PAYROLL AGENCY DEDUCTIONS					
154-2021	12/03/2021	12/03/2021	CH	HR BUTLER, LLC	\$59,245.61	0	
	Purpose:	PAYROLL SALARIES					
155-2021	12/03/2021	12/03/2021	CH	HR BUTLER, LLC	\$16,193.32	0	
	Purpose:	PAYROLL TAXES WITHHELD					
156-2021	12/03/2021	12/03/2021	CH	HR BUTLER, LLC	\$22.63	0	
	Purpose:	PAYROLL PROCESSING FEES					
157-2021	12/03/2021	12/03/2021	CH	HR BUTLER, LLC	\$386.50	0	
	Purpose:	PAYROLL SALARY/TAX S.R. MISS					
158-2021	12/03/2021	12/03/2021	CH	CBIZ BENEFITS	\$1,850.67	0	
	Purpose:	HRA CLAIMS REIMB - FIRE					
159-2021	12/03/2021	12/03/2021	CH	CBIZ BENEFITS	\$1,635.61	0	
	Purpose:	HRA CLAIMS REIMB - FIRE					
115802	12/03/2021	12/03/2021	AW	COLUMBIA GAS	\$787.16	0	
	Purpose:	FIRE DEPT UTILITIES					
115803	12/03/2021	12/03/2021	AW	CLASSIC SOLUTIONS INC.	\$774.28	0	
	Purpose:	FIRE DEPT STATION SUPPLIES					
115804	12/03/2021	12/03/2021	AW	O.E. MEYER CO.	\$95.42	0	
	Purpose:	FIRE DEPT O2 GAS SUPPLY					
115805	12/03/2021	12/03/2021	AW	SBH MEDICAL LTD	\$530.00	0	
	Purpose:	FIRE/EEMS DRUG SUPPLY					
115806	12/03/2021	12/03/2021	AW	ORANGE TOWNSHIP	\$720.00	0	
	Purpose:	FIRE DEPT ANNUAL PUMP TESING					
115807	12/03/2021	12/03/2021	AW	HANLEY PRINT & PROMOTIONS	\$79.88	0	
	Purpose:	ADMIN ENVELOPE SUPPLY					
115808	12/03/2021	12/03/2021	AW	GREATER POWELL CHAMBER OF COMME	\$200.00	0	
	Purpose:	CHAMBER DUES 2022					
115809	12/03/2021	12/03/2021	AW	UNITED RENTALS INC	\$266.80	0	
	Purpose:	ROAD DEPT ROLLER DUFFY/RUSSELL					
115810	12/03/2021	12/03/2021	AW	RINEHART LEGAL SERVICES, LTD.	\$2,700.00	0	
	Purpose:	LEGAL COUNSEL/ZONING					
115811	12/03/2021	12/03/2021	AW	RIC IRVINE, ZONING INSPECTOR	\$40.00	0	
	Purpose:	ZONING CELL PHONE REIMBURSEMENT					
115812	12/03/2021	12/03/2021	AW	NATHAN WILGUS	\$100.00	0	
	Purpose:	ROAD DEPT UTILITIES					
115813	12/03/2021	12/03/2021	AW	THE HARDWARE EXCHANGE	\$128.99	0	
	Purpose:	ROAD DEPT SHOP SUPPLIES					
115814	12/03/2021	12/03/2021	AW	WASHINGTONS HARDWARE AND AUTO P/	\$851.74	0	
	Purpose:	FIRE DEPT MAINT, ROAD DEPT MAINT & SUPPLIES					
115815	12/03/2021	12/03/2021	AW	LOWE'S COMPANIES, INC	\$1,403.05	0	
	Purpose:	ROAD DEPT WINTER REPAIR PARTS					
115816	12/03/2021	12/03/2021	AW	VALTECH COMMUNICATIONS	\$184.00	0	
	Purpose:	ADMIN BLDG UTILITIES					
115817	12/03/2021	12/03/2021	AW	DECKER CONSTRUCTION	\$93,049.80	0	
	Purpose:	SCIOTO PARKWAY CURB RAMP CONSTRUCTION					
115818	12/06/2021	12/06/2021	AW	AUDITOR OF STATE OF OHIO	\$1,074.00	0	
	Purpose:	U.A.N. FEE QTR1 2022					
115819	12/06/2021	12/06/2021	AW	FYDA FREIGHTLINER COLUMBUS, INC.	\$140,000.00	0	
	Purpose:	ROAD DEPT NON-CDL TRUCK & ACCESS					
115820	12/06/2021	12/06/2021	AW	SHELLY MATERIALS, INC	\$238.96	0	
	Purpose:	ROAD DEPT - STONE FOR BERMING					
115821	12/06/2021	12/06/2021	AW	THE DEXTER COMPANY	\$884.80	0	
	Purpose:	ROAD DEPT SNOW/ICE REBUILD PARTS					
115822	12/06/2021	12/06/2021	AW	50+1 PUBLIC POLICY INITIATIVES	\$1,200.00	0	
	Purpose:	TWP GRANT WRITING CONSULTANT					

Payment Listing

11/25/2021 to 12/8/2021

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
115823	12/06/2021	12/06/2021	AW	THOMSON WEST	\$250.00	O
	Purpose: ADMIN LOCAL GOVT LAW SUBSCRIPTION					
115824	12/06/2021	12/06/2021	AW	DELAWARE CO. SHERIFF'S OFFICE	\$90.00	O
	Purpose: SPECIAL DUTY SHERIFF 15 SHIFTS/MO, 100 OF 157.5 SHIFTS THRU 10/31/21					
115825	12/06/2021	12/06/2021	AW	COLTON LYBARGER	\$135.00	O
	Purpose: SPECIAL DUTY SHERIFF 15 SHIFTS/MO, 100 OF 157.5 SHIFTS THRU 10/31/21					
115826	12/06/2021	12/06/2021	AW	MAXWELL NEWMAN	\$135.00	O
	Purpose: SPECIAL DUTY SHERIFF 15 SHIFTS/MO, 100 OF 157.5 SHIFTS THRU 10/31/21					
115827	12/06/2021	12/06/2021	AW	CUMMINS BRIDGEWAY, LLC	\$90.36	O
	Purpose: FIRE DEPT REPAIR PARTS					
115828	12/06/2021	12/06/2021	AW	WEAVER OVERHEAD DOOR INC.	\$825.00	O
	Purpose: FIRE OVERHEAD DOOR INSPECT/REPAIR					
115829	12/06/2021	12/06/2021	AW	42 AUTOMOTIVE INC.	\$1,272.31	O
	Purpose: FIRE DEPT B/U MEDIC BRAKES/FUEL LEAK					
115830	12/06/2021	12/06/2021	AW	3F FITNESS LLC	\$2,150.00	O
	Purpose: FIRE DEPT FITNESS AUG--DEC					
115831	12/06/2021	12/06/2021	AW	ABLE SANITATION SERVICE, INC	\$660.00	O
	Purpose: FIRE DEPT HOLDING TANK PUMPED					
115832	12/08/2021	12/08/2021	AW	HANLEY PRINT & PROMOTIONS	\$195.10	O
	Purpose: ADMIN CHECKS REORDERED					
115833	12/08/2021	12/08/2021	AW	O.E. MEYER CO.	\$140.60	O
	Purpose: FIRE DEPT O2 GAS CYLINDERS					
115834	12/08/2021	12/08/2021	AW	TAYLOR TIRE COMPANY, LTD.	\$1,714.00	O
	Purpose: FIRE DEPT REAR TIRES					
115835	12/08/2021	12/08/2021	AW	MISTRAS GROUP INC	\$997.80	O
	Purpose: FIRE DEPT AERIAL/LADDER TESTING					
115836	12/08/2021	12/08/2021	AW	SHELLY MATERIALS, INC	\$976.83	O
	Purpose: ROAD DEPT - STONE FOR BERMING					
115837	12/08/2021	12/08/2021	AW	THE SHELLY COMPANY	\$445,611.51	O
	Purpose: 2021 ROAD IMPROVEMENT PROGRAM					

Total Payments: \$822,082.97  
 Total Conversion Vouchers: \$0.00  
 Total Less Conversion Vouchers: \$822,082.97

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Warrant, IW - Investment Manual Warrant, LW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.